

**Appendix B - Complex Certification Structure Review Request Form**

**(Refer to CSOC Guidance for additional information)**

Certification Body: **Global Cert Services** Date: **Jan 12, 2012**

Request Type: New **X** Transfer ⁭

Certification Body Contact: **John Bishop**

Email: **john.bishop.com** Phone: **519-555-3298**

Client Information:

Organization Name **Big Sky Aerospace**

List site names, addresses, site population, scope of certification, exclusions and products or services provided for each site. Identify which site is the central function:

AQMS Standard(s) being assessed for certification:

9100 **x** 9110 **x** 9120 ⁭

If combined audit, provide percent integration of organizations AQMS (see 9104-001 8.2.3 d):

Describe method used to determine percentage of integration, (e.g. stage one audit, prior audit, etc):

Certification Structure Methodology:

Applicant to describe complex certification structure by providing graphical descriptions of each sub-structure included in this application. Include appropriate information that shall demonstrate conformance to the eligibility criteria as defined within 9104-001 Appendix B:

Audit Program Audit Duration Calculation (For each year of the 3 year certification cycle provide actual calculation for each sub-structure showing number of employees, audit days from 9104-001 table two, increases with justification, decreases with justification and final total audit days for each sub-structure by site. Where sampling is used (9120 only) provide sampling plan and justification. For 9100 and/or 9110 multiple site structures identify category (as per 9104-001 Table 3):

**Note: For each application element above supporting objective evidence shall be attached detailing the required information. Failure to provide sufficient evidence will result in the return of the request.**

\_**Joe Hackley**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_**Kathy Summersby**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CB ASD Representative Approving Request Client Representative Accepting Structure

CSOC Decision Date Jan 24, 2012

⁭ Concur

**x** Concur with recommendation – CB to confirm recommendations are incorporated prior to proceeding with certification activity.

⁭ Do not concur – CB to incorporate recommendations and resubmit

⁭ Request incomplete – please resubmit

CSOC Comments/Recommendations/Guidance Included? Yes **x** No ⁭

CB Confirmation of implementation of CSOC recommendations Date Feb 7, 2012

\_**Joe Hackley**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CB ASD Representative Confirming Implementation

CB Three Year Re-Submittal Date

There have been no significant changes to organization’s certification structure since last concurrence from the CSOC.

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CB ASD Representative Approving Request Client Representative Accepting Structure